

## LSTA Grant Budget Revision

To request a reallocation of your LSTA grant funds, complete and e-mail this form to [mwoodard@library.in.gov](mailto:mwoodard@library.in.gov). If approved, this budget will replace your original project budget for LSTA funds.

### Currently Approved Budget Column

Refer to initial project budget and list ALL items from *LSTA Funds* column. .

### Budget Revision Column

You will illustrate here both the areas of revision or reallocation and the desired revised budget.

### Justification for Changes

In the box provided, write a brief narrative describing the reason for your revisions or reallocations, detailing any new items (description and cost) you would like included in the budget, and explaining how this budget change will help further your original grant objectives.

**Submitted By:** X

**Project Number:** X0X-2-4-X

**Library Name:** X Library

Currently Approved Budget			Budget Revision		
	Budget Item	Cost	New Item if applicable	+/- Revisions Enter plus (+) for add-ons; minus (-) for deductions	Revised Budget
Supplies					
Office					
Operating					
Other					
Total Approved Supplies		\$0.00	Total Revised Supplies		\$0.00
Services & Charges					
Professional					
Comm. & Trans.	Shipping/Handling	\$250.00	Shipping/Handling		\$250.00
Prints & Ads	Printing	\$100.00	(donated)	- \$100.00	\$0.00
Repair & Maint.					
Total Approved Services & Charges		\$350.00	Total Revised Services & Charges		\$250.00
Capital Outlays					
Furn. & Equip.	8 Computers	\$7,500.00	(savings on 8 computers)	- \$151.00	\$7350.00
Other					
Books			25 Paperbacks	+251.00	\$250.00
Periodicals					
Papers					
Non-Print					
AV					
Software					
Total Approved Capital Outlays		\$7,500.00	Total Revised Capital Outlays		\$7,600.00
APPROVED BUDGET TOTAL		\$7,850.00	REVISED BUDGET TOTAL (SAME)		\$7,850.00

### Justification for Changes

The price of the computers that we chose to purchase for the grant dropped from the original price listed in our application budget. Our printer also decided to donate his printing services. With these remaining funds, we would like to purchase 25 paperback computer workbooks at \$10 each with no additional cost for shipping and handling. This will contribute to our original objective of expanding our computer training program by allowing students to attend each class and use the printed resources when staff are not immediately available.